

NATIONAL COUNCIL FOR TEACHER EDUCATION**NOTIFICATION**

New Delhi, the 27th December, 2005

No.F. 49-42/2005-NCTE (N&S).— Regulations laying down the procedure for grant of recognition together with norms and standards for various teacher training programmes were promulgated by the National Council for Teacher Education in consolidated form on November 13, 2002. Suggestions have been received for amendment to the regulations to facilitate their operation and for removal of functional difficulties from the same. After a series of consultations at various levels, it has been decided to bring out a new set of regulations in supersession of the existing one.

Now, therefore, in exercise of the powers conferred under section 32 (2) of the NCTE Act, 1993, the National Council for Teacher Education hereby makes the following regulations, namely:—

1. Short Title and Commencement

- (1) These Regulations may be called the National Council for Teacher Education (Recognition Norms & Procedure) Regulations, 2005.
- (2) They shall come into force with effect from the date of their publication in the Official Gazette.

2. Definitions

In these regulations, unless the context otherwise requires, all the words and expressions used herein and defined in the National Council for Teacher Education Act, 1993 (73 of 1993) shall have the same meaning respectively assigned to them in the said Act.

3. Applicability

These regulations shall be applicable to all matters relating to teacher education programmes covering norms and standards and procedures for recognition of institutions, commencement of new programmes and addition to sanctioned intake in existing programmes and other matters incidental thereto.

4. Eligibility

The following categories of institutions are eligible for consideration of their applications under these regulations:

- (1) Institutions established by or under the authority of Central/ State Government / UT Administration;
- (2) Institutions financed by Central/ State Government/ UT Administration to the extent of not less than 50% of their recurring cost;
- (3) All universities, including institutions deemed to be universities, so recognized under UGC Act, 1956.
- (4) Self financed educational institutions established and operated by 'not for profit' Societies and Trusts registered under the appropriate law.

5. Manner of making application

- (1) An institution eligible under Regulation 4, desirous of running a teacher education programme may apply to the concerned Regional Committee of NCTE in the prescribed form in triplicate along with processing fee and requisite documents, for recognition.
- (2) The form can be downloaded from the Council's website www.ncte-in.org, free of cost. The said form can also be obtained from the office of the Regional Committee concerned by payment of Rs. 1000 by way of a demand draft of a Nationalised Bank drawn in favour of the Member Secretary, NCTE payable at the city where the office of the Regional Committee is located.
- (3) An application can be submitted conventionally or electronically on-line. In the latter case, the requisite documents in triplicate along with the processing fee shall be submitted separately to the office of the

Regional Committee concerned. Those who apply on- line shall have the benefit of not to pay for the form.

6. Processing Fees

There shall be a uniform fees of Rs. 40,000/- for processing an application for grant of recognition to an institution to conduct a teacher education programme or addition to programme or intake in the existing programme payable in the form of a demand draft of any Nationalized Bank drawn in favour of the Member Secretary, NCTE payable at the city where the office of Regional Committee is situated.

7. Processing of applications

- (1) Applications which are complete in all respects shall be processed by the office of the Regional Committee concerned within 30 days of receipt of the such applications.
- (2) The applications shall be processed as under :-
 - (i) The particulars of the institutions shall be hosted on the official website of the Regional Committee concerned of the National Council for Teacher Education.
 - (ii) This will serve as an electronic communication to the applicant and also the State Government/UT Administration concerned for necessary follow up action on their part.
 - (iii) A written communication in addition shall also follow to the applicant.
 - (iv) A written communication alongwith a copy of the application form submitted by the institution(s) of the concerned state/U.T. shall be sent to the State Government/U.T. Administration concerned.
- (3) On receipt of the communication, the State Government/UT Administration concerned shall furnish its recommendations on the applications to the office of the Regional Committee concerned of the National Council for Teacher Education within 60 days from receipt. If the recommendation is negative, the State Government/UT Administration shall

provide detailed reasons/grounds thereof, which could be taken into consideration by the Regional Committee concerned while deciding the application. If no communication is received from the State Government/UT Administration within the stipulated 60 days, it shall be presumed that the State Government/UT Administration concerned has no recommendation to make.

- (4) Though normally the applicant institutions will ensure submission of applications complete in all respects, in order to cover the inadvertent omission of deficiencies in documents, the office of the Regional Committee shall point out the deficiencies within 30 days of receipt of the applications, which the applicants shall remove within 90 days. The date of receipt of the application after completion of deficiencies shall be treated as the date of receipt of the application complete in all respects within the meaning of Regulation 7 (1).
- (5) Ordinarily, the inspection of infrastructure, equipment, instructional facilities etc. of an institution shall be conducted within 30 days of completion of processing of its application by the office of the Regional Committee with a view to assessing the level of preparedness of the institution to commence the course. Such inspection shall be in the chronological order of the date of receipt of the completed application in the office of the Regional Committee concerned. Among the applications received on the same day, alphabetical order shall be followed.
- (6) All the applicant institutions are expected to launch their own website simultaneously with the submission of their applications covering, inter alia, the details of the institution, its location, name of the course applied for with intake, availability of physical infrastructure (land, building, office, classrooms, and other facilities/amenities), instructional facilities (laboratory, library etc.) and the particulars of their proposed teaching and non-teaching staff etc. with photographs for information of all concerned.
- (7) At the time of visit of the team of experts to an institution, the institution concerned shall arrange for the inspection to be

videographed in a manner that all important facilities are videographed along with interaction with the management and the staff (if available). The visiting teams shall finalize and courier their reports alongwith the video tapes on the same day.

- (8) The application and the report alongwith the video tapes of the Visiting Team shall be placed before the Regional Committee concerned for consideration of grant of recognition or permission to an institution in its next meeting.
- (9) The Regional Committee shall decide grant of recognition or permission to an institution only after satisfying itself that the institution fulfills all the conditions prescribed by the NCTE under the NCTE Act, Rules or Regulations, including, inter alia, the norms and standards laid down for the relevant teacher education programme/course.
- (10) In the matter of grant of recognition, the Regional Committees shall strictly act within the ambit of the National Council for Teacher Education Act, 1993, the National Council for Teacher Education Rules, 1997 as amended from time to time and the regulations including the norms and standards for various teacher education programmes and shall not make any relaxation thereto. The Regional Directors shall be responsible for ensuring that the decisions of the Regional Committees are not in contravention of the NCTE Act, NCTE Rules and regulations including the norms and standards.
- (11) The institution concerned shall be informed of the decision for grant of recognition or permission subject to appointment of qualified faculty members before the commencement of the academic session.
- (12) The institution concerned, after appointing the requisite faculty/staff, shall put the information on its official website and also formally inform the Regional Committee concerned. The Regional Committee concerned shall then issue a formal unconditional recognition order.
- (13) In cases where the Regional Committee, after consideration of the report of the Visiting Team, is of the opinion that the

institution does not fulfill the requirements for starting/conducting the course, such an institution will be allowed one more opportunity for inspection after removal of the deficiencies. For such inspection the institution concerned shall again deposit a fee of Rs. 40,000 to the Regional Committee concerned through a demand draft from any Nationalized Bank drawn in the favour of the Member Secretary, NCTE payable at the city where the Regional Committee is located. However, no such fee is required if the deficiencies pointed out are minor in nature not involving civil construction or the like and the rectifications are verifiable without physical inspection.

- (14) The reports of inspection of the institutions along with the names of the Visiting Team Experts shall be made available on the official website of the Regional Committee concerned after the same have been considered by the Regional Committee.

8. Conditions for grant of recognition

- (1) An institution must fulfill all the prescribed conditions related to norms and standards as prescribed by the NCTE for conducting the course or training in teacher education. These norms, inter alia, cover conditions relating to financial resources, accommodation, library, laboratory, other physical infrastructure, qualified staff including teaching and non-teaching personnel, etc.
- (2) In the first instance, an institution shall be considered for grant of recognition for the basic unit as prescribed in the norms & standards for the particular teacher education programme.
- (3) An institution shall be permitted to apply for enhancement of intake in a teacher education course already approved after completion of three academic sessions of running the course.
- (4) An institution shall be permitted to apply for enhancement of intake in Secondary Teacher Education Programme - B.Ed. & B.P.Ed. Programme, if it has accredited itself with the National Assessment and Accreditation Council (NAAC)

with a grade of B+ on a nine point scale developed by NAAC.

- (5) No institution shall be granted recognition under these regulations unless it is in possession of required land on the date of application. The land free from all encumbrances could be either on ownership basis or on lease for a period of not less than 30 years. In cases where under relevant State/UT laws the maximum permissible lease period is less than 30 years, the State Government/UT Administration law shall prevail.
- (6) The institution/society shall furnish an affidavit on Rs. 100 stamp paper duly attested by Oath Commissioner stating the precise location of the land (village, district, state etc.), the total area in possession and the permission of the competent authority to use the land for educational purposes, mode of possession i.e. ownership or lease.
- (7) The affidavit shall be relied upon by the Regional Committee as an authentic self-declaration. The copy of the affidavit shall be displayed by the institution on its official website so as to make the self-declaration available in public domain. In case the contents of the affidavit are found to be incorrect or false, the society/trust or the institution concerned shall be liable for action under the relevant provisions of Indian Penal Code and other relevant laws. In case of Government institutions the said affidavit shall be furnished by the Principal or the Head of the Institution or any other higher authority.
- (8) At the time of inspection, the building of the institution shall be complete in the form of a permanent structure on the land possessed by the institution in terms of Regulation 8(5), equipped with all necessary amenities and fulfilling all such requirements as prescribed in the norms and standards.
- (9) In case of change of premises, prior approval of the Regional Committee concerned shall be necessary, which could be accorded after due inspection of the institution at the new site. The change can be permitted to a site which, if applied initially, could have qualified for establishment of an institution as per prescribed norms of NCTE. The change should be displayed on website thereafter. The application for

change of premises shall be accompanied by a demand draft of Rs. 40,000/- of a Nationalized Bank drawn in favour of the Member Secretary, NCTE and payable at the city where the Regional Committee is located.

- (10) An institution shall make admission only after it obtains unconditional letter of recognition from the Regional Committee concerned, and affiliation from the examining body.
- (11) Whenever there are changes in the norms and standards for the course or training in teacher education, the institution shall comply with the requirements laid down in the revised norms and standards immediately but not later than the date of commencement of the next academic session, subject to conditions prescribed in the revised norms.
- (12) An institution shall have copies of all relevant Acts, Rules and Regulations of NCTE, Central and State/ UT Govts., affiliating/ examining bodies, and other Central/ State/ UT authorities, relevant to the running of an educational institution currently in force. The institution shall make all the information/ documents available to the NCTE or its authorised representatives as and when demanded by them. Failure to produce/ show any of these documents, shall be treated as a breach of condition for recognition.
- (13) The institution shall maintain records/ registers and other documents etc., which are essential for running an educational institution especially those prescribed in the relevant norms and standards and guidelines/ instructions/ rules etc. of the Central/ State/ UT Govts, affiliating/ examining bodies.
- (14) The institution shall adhere to the mandatory disclosure in the prescribed format and display up-to-date information on its official website.

9. Financial Management:

- (1) In the case of self financed institutions including Government/ Government aided institutions running a course on self-financing basis, there shall be an endowment

- fund of Rs. 5.00 lakh per course per unit and a reserve fund of Rs. 3.00 lakh per course per unit of approved intake, in the form of a Fixed Deposit of a duration of and above 5 years of a nationalized bank. The endowment fund shall be operated jointly by the authorized representative of the management and an officer of the Regional Committee concerned.
- (2) The payment of salary to the staff should be through cheques only.
- (3) Following statements of Accounts, duly certified by a Chartered Accountant, shall be maintained and displayed on its official website by every institution every financial year by 30th September of the year.
- (i) Balance Sheet as on the last date of the financial year.
 - (ii) Profit and Loss Account for the financial year.
 - (iii) Receipt and Payment Account for the financial year.

10. Power to Relax

On the recommendations of State Government/ UT Administration concerned and only for removal of any hardship caused in adhering to the provisions in these regulations, in circumstances peculiar to the said State/U.T., it shall be competent for the Chairperson, National Council for Teacher Education, for reasons to be recorded in writing, to relax any of the provisions of these regulations in respect of any class or category of institutions in the concerned state/U.T., to such extent and subject to such conditions, as may be specified in the order allowing relaxation.

11. Repeal of Regulations

- (1) The following regulations stand repealed with effect from the date the above new regulations come into force :-

S. No	Notification No. and date	Name of the NCTE Regulation
1	F.9-18/2002/NCTE dated 13.11.2002, published in the Gazette of India Extraordinary, Part - III - Section 4 as No. 248 on 18.11.2002, except Regulation 8(i) containing the norms and standards of various teacher education programmes.	NCTE (Form of application for recognition, the time limit of submission of application, determination of norms and standards for recognition of teacher education programmes and permission to start new course or training) Regulations, 2002.
2	F.48-6/2003-NCTE(N&S) dated 6.6.2003, published in the Gazette of India Extraordinary, Part - III - Section 4 as No. 100 on 23.06.2003.	NCTE (Form of application for recognition, the time limit of submission of application, determination of norms and standards for recognition of teacher education programmes and permission to start new course or training) (Amendment) Regulations, 2003.
3	F.48-6/2003-NCTE(N&S) dated 21.08.2003, published in the Gazette of India Extraordinary, Part - III - Section 4 as No. 133 on 29.08.2003.	NCTE (Form of application for recognition, the time limit of submission of application, determination of norms and standards for recognition of teacher education programmes and permission to start new course or training) (Second Amendment) Regulations, 2003.
4	F.53-3/2003-NCTE(N&S) dated 1-1-2004, published in the Gazette of India Extraordinary, Part - III - Section 4 as No. 3 on 5-1-2004.	NCTE (Form of application for recognition, the time limit of submission of application, determination of norms and standards for recognition of

		teacher education programmes and permission to start new course or training) (Third Amendment) Regulations, 2004.
5	F.49-5/2005-NCTE(N&S) dated 21.03.2005, published in the Gazette of India Extraordinary, Part - III - Section 4 as No. 45 on 1-4-2005.	NCTE (Form of application for recognition, the time limit of submission of application, determination of norms and standards for recognition of teacher education programmes and permission to start new course or training) (Fourth Amendment) Regulations, 2005.
6	F. 34-2/2005/NCTE/CDN dated 23-8-2005, published in the Gazette of India Extraordinary Part III-Section 4 as No.121 on 30-8-2005.	NCTE (Form of application for recognition, the time limit of submission of application, determination of norms and standards for recognition of teacher education programmes and permission to start new course or training) (Fifth Amendment) Regulations, 2005.
7	F. 49-7/2005/NCTE/N&S dated 13-9-2005, published in the Gazette of India Extra Ordinary Part-III-Section 4 as No.154 on 1-12-2005.	NCTE (Form of application for recognition, the time limit of submission of application, determination of norms and standards for recognition of teacher education programmes and permission to start new course or training) (Sixth Amendment) Regulations, 2005.

- (2) The repeal of the aforesaid regulations will not affect previous operation of any regulations so repealed or anything duly done thereunder.
- (3) The provision of Regulation 8(i) of NCTE (Form of application for recognition, the time limit of submission of application, determination of norms and standards for recognition of teacher education programmes and permission to start new course or training) Regulations, 2002, notified vide Notification No. F.9-18/2002/NCTE dated 13.11.2002, published in the Gazette of India Extraordinary, Part - III - Section 4 as No. 248 on 18.11.2002, together with the details in the relevant appendices shall remain in force as part of these regulations.

V. C. TEWARI, Member-Secy.
[ADVT-III/IV/131/2005/Exty.]