

## **WALK IN INTERVIEW**

The National Council for Teacher Education, a Statutory Body under the Ministry of Education, Government of India is inviting the eligible candidates for the posts of Legal Consultants on short term contract basis for a period of six months. The eligibility criteria and other terms and conditions for the post are mentioned below :-

### **Engagement of Legal Consultants** **Details of eligibility criteria and other terms & conditions** **Eligibility Criteria**

1.	Name of the Post	Legal Consultant in the National Council for Teacher Education, Sector 10, Dwarka, New-Delhi-110075.
2	Number of Post	04
2.	Period of Consultancy	<b>Short term contract basis- 6 months</b>
3.	Age-limit	The maximum age limit of the consultant shall not exceed 40 years as on the date of advertisement.
4.	Qualification/Essential Criteria	<b><i>Essential</i></b> <ul style="list-style-type: none"><li>• Law Graduate from a recognized University with minimum 55% marks.</li><li>• Registered with respective Bar Council for at least 03 years.</li></ul> <b><i>Desirable:-</i></b> <ul style="list-style-type: none"><li>▪ Post Graduate in Law.</li><li>▪ Experience in legal work in various Courts, Government or regulatory authority, tribunals, Commissions or any other similar forum.</li><li>▪ Working Knowledge of MS Office, Computer handling and Data Management.</li><li>▪ Knowledge and experience in the field of education, finance, administration and management will be preferred.</li></ul>
5.	Remuneration & Entitlements	<ul style="list-style-type: none"><li>• Consultant will be paid monthly consolidated remuneration of Rs 50,000/- per month.</li><li>• No Dearness Allowances or any other allowances are admissible.</li><li>• If outstation domestic tours as required by the duties, then the consultant shall be paid TA/DA and Hotel Accommodation as admissible to the officers of the Central Government of equivalent status and rank.</li></ul>

6.	Nature of Duties	<ul style="list-style-type: none"><li>• Preparation of cases summary</li><li>• Identification of legal issues for adjudication.</li><li>• Legal appreciation of other laws/Acts that have bearing on the cases.</li><li>• Legal research for precedents of Hon'ble Supreme Court, High Courts and judgments of various Commissions.</li><li>• Preparing counters for writ petitions etc.</li><li>• Preparing draft Orders.</li><li>• Any other legal work assigned.</li></ul>
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## Annexure – 1

### **Modalities & Terms of Reference (ToR) for engagement of Legal Consultants:**

#### **1. General conditions for engaging for Legal Consultants:**

- Consultant will be engaged for fixed period for providing high quality services within given time line.
- Persons with requisite qualification and experience as prescribed would be hired as consultant.
- The initial tenure of engagement for a person as consultant would be 6 months from the date of joining. Extension after 6 months will be considered on need basis and performance based with the approval of Competent Authority.
- Consultant will be appointed on full time basis. Consultant appointed on full time basis would not be permitted to take up any other assignments during the period of engagement with National Council for Teacher Education.
- If any declaration given or information furnished by the candidate proves to be false or if the candidate is found to have willfully suppressed any material information, he / she will be liable for termination in addition to any administrative and / or legal action as NCTE may deem fit.

#### **2. Procedure for Selection**

The Selection of candidate will be made as per selection procedure. *NCTE reserves the right to increase / decrease the number of posts as per requirement.*

#### **3. Conflict of Interest:**

The Consultant shall be expected to follow all the rule and regulations of the Govt. of India as applicable to the officers of NCTE. He/ She will be expected to display utmost integrity, confidentiality of office matters and sincerity while discharging his/her duties. In case the service of the Consultants is not found to be satisfactory or found in conflict with the interests of the Government, his/her services will be liable for discontinuation without assigning any reason.

#### **4. Entitlement of Consultants:**

- (i) Consultant will be paid monthly consolidated remuneration of Rs. 50,000/-. No Dearness Allowances or any other allowances are admissible.
- (ii) The consultants shall be entitled to leave of 1 day per month on pro-rata basis.

#### **5. Termination Notice:**

- i) Any breach of Contract executed by the Legal Consultant with the National Council for Teacher Education shall be considered a sufficient ground for the termination of the engagement made under the Contract and may further debar such Legal Consultant from future engagement in National Council for Teacher Education.

ii) Notwithstanding anything contained hereinabove, National Council for Teacher Education and/or Legal Consultant may terminate the contract by giving 15 days notice.

**6. Relaxation:**

Under exceptional circumstances and incase of meritorious candidates the above guidelines may be relaxed with the approval of Competent Authority.

**7. Verification:**

The police verification of the Consultants shall be done as per the latest instructions issued by Government of India.

Interested candidates fulfilling the eligibility criteria may attend **Walk-in-Interview** and report at National Council for Teacher Education, G-7, Sector-10, Dwarka, New Delhi – 110 075 on 21<sup>st</sup> August 2021 @ 02.30 PM alongwith the application in the enclosed format as per Annexure-2 along with self-attested photocopies of all the educational and experience certificates.

**Deputy Secretary  
Administration  
NCTE**

**APPLICATION PROFORMA FOR ENGAGEMENT OF LEGAL CONSULTANT FOR NATIONAL COUNCIL FOR TEACHER EDUCATION, NEW DELHI ON CONTRACT BASIS**

Paste your passport  
Size photo here

1. Name :
2. Date of Birth :  
(Kindly attach self-attested copy of matriculation certificate)
3. Age as on the date of application :
4. Gender :
5. Address :
6. Category :
7. Phone No. :
8. E-mail ID :
9. Date of Enrolment as an Advocate :
10. Educational Qualifications (Please enclose a separate sheet if space below is insufficient)

Sl.No.	Degree / Diploma / Certificate	University / Board	Year of passing	% Marks / Division / Grade

Note : Kindly fill the details of qualification from Senior Secondary onwards

11. Details of Employment in chronological order(Please enclose a separate sheet if space below is insufficient)

Sl.No.	Office / Institution	Post held	From	To	Nature of Duties performed

12. List of Publication in Law Journals :

13. Details of Course / training :  
programme attended, if any

14. Details of previous consultancy, if :  
any

15. Additional information, if any, which :  
you would like to mention in support  
of your suitability for the post.  
Enclose a separate sheet, if need be

Date :

Place

(Signature of Candidate)

**Declaration**

I \_\_\_\_\_ hereby declare that all the information submitted in this application form is correct and complete. I, \_\_\_\_\_ also declare that I have read the Modalities and Terms of Reference (ToR) for Engagement of Legal Consultants for National Council for Teacher Education, New Delhi attached with the advertisement, as Annexure – 1.

(Signature of Candidate)

Date :

Place :