

**NATIONAL COUNCIL FOR TEACHER EDUCATION  
G-7, SECTOR – 10, DWARKA, NEW DELHI**

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16<sup>th</sup> June 2021

**Vacancy Circular**

**Subject: Engagement of Academic Consultants on short term contract basis**

The National Council for Teacher Education, a statutory body under the Ministry of Education, Government of India is seeking applications for the posts of eighteen Academic Consultants on short term contract basis. These posts will be selected on the basis of short listing and interview. Proforma for application and other details may be downloaded from NCTE **website: [www.ncte.gov.in](http://www.ncte.gov.in)** (see: "Announcements"). The candidates are requested to apply online through online portal of NCTE. The last date of submission of application will be within 21 days of publication of vacancy circular.

**Engagement of Academic Consultants**

**Details of eligibility criteria and other terms & conditions**

1.	Name of the Post	<b>Senior Academic Consultant in the National Council for Teacher Education, Sector 10, Dwarka, New-Delhi-110075.</b>
2.	Number of Post	05 (Five)
3.	Period of Consultancy	Short term contract basis- 6 months.
4.	Age-limit	The maximum age limit of the consultant shall not exceed 60 years as on the date of advertisement.
5.	Qualification/Essential Criteria	<b><u>Essential</u></b>  Ph.D degree in Social Science / Education discipline from a renowned University with 8 years experience in research / training from Central, State Government , PSU / Statutory or semi government or autonomous bodies, educational institutions etc.  <b>Desirable</b>  Experience in project areas of Teacher Eligibility Test / Institutional and faculty database development / Curriculum and Syllabus Design / ODL & E-Resources / Accreditation of institutions or programmes.  Knowledge of Computer applications, MS Office, Data analysis, and Publication of Journals etc.
6.	Remuneration Entitlements	& <ul style="list-style-type: none"><li>• Consultant will be paid a monthly consolidated remuneration of Rs 1,00,000/- per month.</li><li>• No Dearness Allowances or any other allowances are admissible.</li></ul>

		<ul style="list-style-type: none"> <li>If outstationed domestic tours as required by the duty, then the consultant shall be paid TA/DA and Hotel Accommodation as admissible to the officers of the Central Government of equivalent status and rank.</li> </ul>
7.	Nature of Duties	<ol style="list-style-type: none"> <li>Framing of Curriculum for 1 Year B.Ed. Course.</li> <li>Framing of Curriculum for 2 Year B.Ed. Course.</li> <li>4 Year Integrated Teacher Education Programme</li> <li>National Curriculum Framework for Teacher Education (NCFTE).</li> <li>TET Guidelines</li> <li>To cater the needs of children with specific disability as mandated in NEP 2020, accessibility has been incorporated in the curriculum.</li> <li>National Professional Standard for Teacher (NPST)</li> <li>National Mentoring Mission (NMM)</li> <li>PSSB</li> <li>Any other work assigned by NCTE.</li> </ol>

1.	Name of the Post	<b>Junior Academic Consultant in the National Council for Teacher Education, Sector 10, Dwarka, New-Delhi-110075</b>
2.	Number of Post	08 (Eight)
3.	Period of Consultancy	Short term contract basis- 6 months
4.	Age-limit	The maximum age limit of the consultant shall not exceed 45 years as on the date of advertisement.
5.	Qualification/Essential Criteria	<p><b><u>Essential</u></b></p> <p>Post Graduate degree in any Social Science discipline / Education with 5 years experience in field survey / data analysis / database development/ workshop organisation / online education and resources from Central, State Government / PSUs / Statutory or semi government or autonomous bodies, educational institutions etc.</p> <p><b>Desirable</b></p> <p>Experience in project areas of Teacher Eligibility Test / Institutional and faculty database development / Curriculum and Syllabus Design / ODL &amp; E-Resources / Accreditation of institutions or programmes.</p> <p>Knowledge of Computer applications, MS Office, Data analysis and Publication of Journals etc.</p>

6.	Remuneration & Entitlements	<ul style="list-style-type: none"> <li>• Consultant will be paid monthly a consolidated remuneration of Rs 50,000/- per month.</li> <li>• No Dearness Allowances or any other allowances are admissible.</li> <li>• If outstationed domestic tours as required by the duties, then the consultant shall be paid TA/DA and Hotel Accommodation as admissible to the officers of the Central Government of equivalent status and rank.</li> </ul>
7.	Nature of Duties	<ol style="list-style-type: none"> <li>1. Framing of Curriculum 1 Year B.Ed. Course</li> <li>2. Framing of Curriculum for 2 Year B.Ed. Course</li> <li>3. 4 Year Integrated Teacher Education Programme</li> <li>4. National Curriculum Framework for Teacher Education (NCFTE)</li> <li>5. TET Guidelines</li> <li>6. To cater the needs of children with specific disability as mandated in NEP 2020, accessibility has been incorporated in the curriculum</li> <li>7. National Professional Standard for Teacher (NPST)</li> <li>8. National Mentoring Mission (NMM)</li> <li>9. PSSB</li> <li>10. Any other work assigned by NCTE.</li> </ol>

**Modalities & Terms of Reference (ToR) for engagement of Academic Consultants:**

**1. General conditions for engaging of Academic Consultants:**

- Consultant will be engaged for a fixed period for providing high quality services within given timelines.
- Applicants with requisite qualification and experience as prescribed would be hired as Consultant.
- The initial tenure of engagement for a person as Consultant would be 6 months from the date of joining. Extension after 6 months will be considered on need basis and performance based with the approval of Competent Authority.
- Consultant will be appointed on full time basis. Consultant appointed on full time basis would not be permitted to take up any other assignments other than NCTE during the period of engagement with the organization.

**3. Procedure for a Selection :**

The Selection of candidate will be made as per order/guidelines on the subject. The duly filled application received from eligible candidates shall be place before a Screening Committee and short listed applicants shall be called for interview before an Evaluation Committee constituted by NCTE. *NCTE reserves the right to increase/decrease the number of posts as per requirement.*

**4. Conflict of Interest:**

The Consultant shall be expected to follow all the rule and regulations of the NCTE and Govt. of India as applicable to its officers and any situation of conflict of interest shall be discussed. He/ She will be expected to display utmost integrity, confidentiality of office matters and sincerity while discharging his/her duties. In case the service of the Consultants is not found to be satisfactory or found in conflict with the interests of the NCTE or Government, his/her services will be liable for discontinuation without assigning any reason.

**5. Entitlement of Consultants:**

- i. Consultant will be paid monthly a consolidated remuneration of Rs. 1,00,000/- for Senior Consultant and Rs.50, 000/- for Junior Consultant. No Dearness Allowances or any other allowances are admissible.
- ii. The consultants shall be entitled to leave of 1 day per month on pro-rate basis.

**6. Termination Notice:**

- i. Any breach of Contract executed by the Consultant with the National Council for Teacher Education shall be considered a sufficient ground for the termination of the engagement made under the Contract and may further debar such Academic Consultant from future engagement in National Council for Teacher Education.

- ii. Notwithstanding anything contained hereinabove, National Council for Teacher Education and/or Academic Consultant may terminate the contract by giving one month notice.
- iii. The National Council for Teacher Education can cancel the appointment of Consultant at any time without providing any reason for it. However, in the normal course it will provide 15 days notice to the consultant.

7. **Relaxation:**

Under exceptional circumstances and in case of meritorious candidates the above guidelines may be relaxed with the approval of Competent Authority.

8. **Verification:**

Police verification of the Consultants shall be done as per the latest instructions issued by Government of India.

9. Interested candidates may apply online and upload relevant documents through Online portal available on NCTE Website. Applications which are incomplete and/or not submitted in time will be summarily rejected. The desirous applicants are requested to submit their application online within 21 days of issue of Vacancy circular.

**Deputy Secretary  
Administration – 1  
NCTE**