

### LETTER OF INTENT UNDER CLAUSE 7(13) OF THE NCTE REGULATIONS, 2014

F.No.WRC/NCTE/APP2397/222/D.El.Ed./220/{M.P.}/2015/ 133379, Date : 25.03.2015

To,

80, 81.

30/03/15

The Principal/Correspondent

C.P.S. D.ED. COLLEGE,

PLOT NO. 3201/01, AMBAH MORENA ROAD,

VILLAGE + P.O. BADAGOWN, TEHSIL + DIST. MORENA,

MORENA - 476001, MADHYA PRADESH

Sub: Letter of Intent under clause 7(13) of the National Council for Teacher Education (Recognition Norms and Procedure) Regulations, 2014 for grant of recognition for **D.EL.ED.** course.

(Code No.APP2397/222)

Sir/Madam,

In terms of Section 14 of the NCTE Act, 1993, the **PRATHMIK SHIKSHA SAMITI, SAHARIYAN KA PURA, PLOT NO. 3201/01, AMBAH ROAD MORENA, VILLAGE + P.O. BADAGOWN, TEHSIL + DIST. MORENA, MORENA - 476001, MADHYA PRADESH** had submitted an application (APP2397/222) to the WRC for grant of recognition for conducting D.El.Ed. Course of 2 year duration for one basic unit of 50 students at **C.P.S. D.ED. COLLEGE, PLOT NO. 3201/01, AMBAH MORENA ROAD, VILLAGE + P.O. BADAGOWN, TEHSIL + DIST. MORENA, MORENA - 476001, MADHYA PRADESH.**

2. On the basis of scrutiny of the documents submitted by the institution, the documents attached therewith, input received from the Visiting Team Report and videography along with related documents, the Western Regional Committee in its 220<sup>th</sup> meeting held on March 23-24, 2015 is satisfied that the above institution has adequate financial resources, accommodation, library, laboratory as prescribed in the norms and standards and that it fulfils all such other conditions relating to infrastructural and instructional facilities required for proper functioning of the institution for a teacher education course. The WRC, NCTE, Bhopal intended to give Letter of Intent (LOI) before grant of formal recognition for D.El.Ed. programme of 2 year duration with an annual intake of 50 students only. Hence, the LOI under clause 7(13) of the NCTE Regulations, 2014 is being issued with the following directions subject to fulfillment of all requirements.

3. Before grant of formal recognition under clause 7(16) of NCTE Regulations, 2014 is considered, you are requested to submit the following:-

- (i) The institution shall initiate the process of appointment of qualified staff as per policy of State Government or University Grants Commission or University and ensure that the staff or faculty is appointed as per NCTE norms within two months. (In case of M.Ed. six months). The institution shall submit the list of the faculty as approved by the affiliating body to the Western Regional Committee. An affidavit on Rs. 100/- Non-Judicial stamp paper on the enclosed format from the Management/Institution and another affidavit on Rs.10/- Non-Judicial stamp paper on the enclosed format from each faculty member appointed are to be submitted.
- (ii) The institution shall launch its own website covering, inter alia, the details of the institution, its location, name of the course applied for with intake, availability of physical infrastructure (land, building, office, classrooms, and other facilities/amenities), instructional facilities (laboratory, library etc.) and the particulars of their proposed teaching non-teaching staff etc. with photographs, Permanent Account Number (PAN) or Unique Identity Number (UIN) of the teacher educators whenever issued by NCTE, for information of all concerned. The institution shall also make available on its website information relating to:-
  - (a) Sanctioned programmes along with annual intake in the institution.
  - (b) Name of faculty and staff in full as mentioned in school certificate along with their qualifications, scale of pay and photograph.
  - (c) Name of faculty members who left or joined during the last quarter.

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- (d) Names of students admitted during the current session along with qualification, percentage of marks in the qualifying examination and in the entrance test, if any, date of admission etc.
- (e) Fee charged from students.
- (f) Available infrastructural facilities.
- (g) Facilities added during the last quarter.
- (h) Number of books in the library, journals subscribed to and additions, if any, in the last quarter.
- (i) The institution shall be free to post additional relevant information, if it so desires.
- (iii) The institution shall submit FDR of Rs. 5.00 lakhs towards Endowment Fund and Rs. 7.00 lakhs towards Reserve Fund in the joint name of an authorized representative of the management and the Regional Director, WRC, NCTE and the same shall be maintained perpetually by way of renewal of FDRs at the intervals of every five years. The FDRs submitted by the institution are returned herewith for conversion/renewal.
4. Any false or incomplete information on its website shall render the institution liable for withdrawal of recognition, under the Act of NCTE.
5. Admission should not be made until formal recognition order under clause 7(16) of the NCTE (Recognition Norms & Procedure) clause 7(16) of NCTE Regulations, 2014 is issued by the Western Regional Committee, NCTE, Bhopal and affiliation is obtained from the University/Examining body concerned.
6. You are advised to comply the above requirement before formal recognition is considered under clause 7(16) of NCTE (Recognition Norms and Procedure) Regulations, 2014 and under Section 14(3) (a) of the NCTE Act, 1993.
7. The Management is also advised to complete the formalities required after issue of LOI as per Appendix-2 of NCTE Regulations, 2014. The formalities required after issue of LOI are as follows:-
- (i) Appointment of the requisite faculty or staff as per Appendix-2 of NCTE Regulations, 2014.
- (ii) Submission of staff list approved by the concerned affiliating body;
- (iii) An affidavit on Rs.100/- Non-Judicial stamp paper on the enclosed format from the Management/Institution
- (iv) An affidavit on Rs.10/- Non-Judicial stamp paper on the enclosed format from each faculty member appointed are to be submitted.
- (v) FDRs converted in the joint account with the Regional Director.
- (vi) Details regarding launching of Website as per para 3(ii) of LOI.
- (vii) The attention of the institution is also drawn to clause 2 (b) of NCTE Regulations, 2014, according to which every teacher training institution has to be a composite institution by session 2016-2017, as stipulated in the guidelines issued by the NCTE hqrs vide letter dated 06.02.2015.

Yours faithfully,

  
(Sunil Chandra)  
Regional Director

Encl: Formats of Affidavits &  
FDR No.5136251/ Oriental Bank of Commerce for Rs.5.00 lakhs  
FDR No.5136250/ Oriental Bank of Commerce for Rs.3.00 lakhs  
FDR No.34616981980/ State Bank of India for Rs.4.00 lakhs

Copy to:-

1. The Secretary, **PRATHMIK SHIKSHA SAMITI, SAHARIYAN KA PURA, PLOT NO. 3201/01, AMBAH ROAD MORENA, VILLAGE + P.O. BADAGOWN, TEHSIL + DIST. MORENA, MORENA - 476001, MADHYA PRADESH.**
2. The Director, State Council for Education Research and Training, Wing "B", Pustak Bhawan Arera Hills, Bhopal, Madhya Pradesh with a request that process of appointment of qualified staff should be as per policy of state Govt. and all assistance be provided to the institution to ensure that all faculty is appointed as per NCTE Norms within two months and grant affiliation to the institution only after the institution presents formal recognition order issued under clause 7 (16) of the National Council for Teacher Education (Recognition Norms and Procedure) Regulations, 2014.
3. Institution File No.WRCAPP2397/222.

  
Regional Director



ANNEXURE-'A'

AUTHORIZATION LETTER

F.No.WRCAPP2397/222/D.El.Ed./2015/

Date: 25.03.2015

To,

The Branch Manager,

Sub: Authorization to convert/renew the FDR(s) towards Endowment Fund and/or Reserve Fund in the joint name of the authorized representative of the Society/Trust/Institution and the Regional Director, WRC, NCTE.

Sir/Madam,

Western Regional Committee of NCTE, Bhopal has decided to issue Letter of Intent (LOI), under clause 7(13) of NCTE Regulations 2014 to C.P.S. D.ED. COLLEGE, PLOT NO. 3201/01, AMBAH MORENA ROAD, VILLAGE + P.O. BADAGOWN, TEHSIL + DIST. MORENA, MORENA - 476001, MADHYA PRADESH for conducting D.El.Ed. course.

As per clause 10 (1) of the National Council for Teacher Education (Recognition Norms and Procedure) Regulations, 2014, the FDR No.5136251/ Oriental Bank of Commerce for Rs.5.00 lakhs (Rupees Five lakhs only) towards Endowment Fund and FDR No.5136250/ Oriental Bank of Commerce for Rs.3.00 lakhs (Rupees Three lakhs only) and FDR No. 34616981980/ State Bank of India for Rs.4.00 lakhs (Rupees four lakhs only) towards Reserve Fund need(s) to be converted into joint name of the authorized representative of the Society/Trust/Institution and the Regional Director, WRC, NCTE for a period of five years and renewal thereafter at the intervals of every five years.

In view of the above, you are hereby authorized to convert the FDR(s) in the joint name of the authorized representative of the Society/Trust/Institution and the Regional Director, WRC, NCTE, Bhopal.

The above FDR(s) after conversion in the joint name may be handed over to the authorized representative of the Society/Trust/Institution who would send the same to this office.

Yours faithfully,

  
Regional Director

**राष्ट्रीय अध्यापक शिक्षा परिषद्**  
(भारत सरकार का एक विधिक संस्थान)  
पश्चिम क्षेत्रीय समिति



**National Council For Teacher Education**  
(A Statutory Body of the Government of India)  
Western regional Committee

No.WRC/APP2397/222/D.El.Ed. /2015/

Date: 25.03.2015

To

The Principal/Secretary,  
C.P.S. D.ED. COLLEGE,  
PLOT NO. 3201/01, AMBAH MORENA ROAD,  
VILLAGE + P.O. BADAGOWN, TEHSIL + DIST. MORENA,  
MORENA - 476001, MADHYA PRADESH

Sub: Submission of affidavit on Rs.100/- Non-Judicial stamp paper after its verification by the Visiting Team - reg.

Sir/Madam,

An affidavit format on Rs.100/- non-judicial stamp paper is enclosed herewith to be submitted on behalf of the proposed institution after its inspection by the Visiting Team. The case of the institution for which inspection has been caused by the NCTE would be processed only after receipt of the above said affidavit.

Yours faithfully,

Encl: As above.

  
Regional Director

मानस भवन, श्यामला हिल्स, भोपाल-462002

Manas Bhawan, Shyamla Hills, Bhopal-462002

दूरभाष/ Phone: 0755-2739672, 2660915, 2660379, 2660372 फेक्स/ Fax: 0755-2660912

Email: wrc@ncte-india.org Website : www.nctewrc.co.in  
NCTE HQrs. Website : www.ncte-india.org